JAMES HOGG MIDDLE SCHOOL 2022-2023

Student & Parent Handbook



Vanessa Saldaña, Head of School

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Red Days: Monday & Wednesday **White Days:** Tuesday & Thursday

Monday-Thursday	v Schedule	White Days: Tuesday & Thursday
Homeroom	8:30 - 9:05am	
Period R1/W1	9:10 - 10:20am	
Period R2/W2	10:25 - 11:35am	
		A Lunch 11:40am - 12:10pm
Period R3/W3	11:40am - 1:30pm	B Lunch 12:20pm - 12:50pm
		C Lunch 1:00pm- 1:30pm
Period R4/W4	1:35 - 2:45pm	
Period R5/W5	2:50 - 4:00pm	

Friday Schedule		Rotating Red/White Days
Advocacy	8:30 - 9:05am	
Period R1/W1	9:10 - 10:20am	
Period R2/W2	10:25 - 11:35am	
		A Lunch 11:40am - 12:10pm
Period R3/W3	11:40am - 1:30pm	B Lunch 12:20pm - 12:50pm
		C Lunch 1:00pm - 1:30pm
Period R4/W4	1:35 - 2:45pm	
Period R5/W5	2:50 - 4:00pm	

The following Fridays will be a Red Day: Aug 26, Sept 9, Sept 23, Oct 7, Oct 21, Nov 4, Nov 18, Dec 9, Jan 20, Feb 3, Feb 17, Feb 24, Mar 10, Apr 14, May 5, May 19, (85 total Red Days)

The following Fridays will be a White Day: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 11, Dec 2, Dec. 16, Jan 13, Jan 27, Feb 10, Mar 3, Mar 24, Apr 28, May 12, May 26, (87 total White Days)

YOUR SCHEDULE

Take some time to write your schedule in your agenda. Use a pencil in case you have any changes.

Red	l Day (Monday/We	dnesday)	White Day (Tuesday/Thursday)				
Home	eroom Teacher:	Rm #:	ADVO Teacher: Rm #:				
	Subject			Subject			
R1	Teacher		W1	Teacher			
	Subject			Subject			
R2	Teacher		W2	Teacher			
	Subject			Subject			
R3	Teacher		W3	Teacher			
	Subject			Subject			
R4	Teacher		W4	Teacher			
	Subject			Subject			
R5	Teacher		W5	Teacher			

Note: Friday will rotate Red Days and White Days.

2022-2023 Academic Calendar

Houston Independent School District

July 2022 August 2022				2022						Sept	embe	r 2022	2								
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17	18	19	20	21	22	23	2	22		24	25	26	27		18	19	20	21	22	23	24
_	25	26	27	28	29	30	28	29	30	31					25	26	27	28	29	30	
31																					
		Octo	ber 2	2022			_		Nove	mber	2022	2					Dece	embe	2022		
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	23	24	25	26	27	28	19	20	21	22	23	24	25		19	20	21	22	23	24	25
29	30	31					20		28						26	27	28	29	30	31	
		Ap	ril 20	23					M	ay 20	23						Ju	une 2	023		
S	М	T	W	Т	F	S	S	M	Т	W	Т	F	S		S	М	Т	W	Т	F	S
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2	3	4	5	6	7	8	7	8	9	10	11	12	13		4	5	6	7	8	9	10
9	10	11	12	13	14	15	14			17	18	19	20		11	12	13	14	15	16	17
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						s (no s		s)	1	ober 5	-						loliday				
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										embe							er Brea				
									Dec	embe	r 22-J	anuary 6, 2023 Winter Break for Students			nts						
Schoo	ol Da	ay St	art ar	nd En	nd Tir	nes			Janu	uary 1	6, 20	23				MLK	Day				
7:30-3	3:00		Elem	enta	ry Scl	hool			Mar	ch 13-	17, 2	023				Sprin	g Brea	ik			
8:30-4	:00		K-8 a	and N	fiddle	Schoo	ol		Man	ch 31,	2023	3				Chavez-Huerta Day					
8:30-4	:10		High	Scho	loo				Apri	17,20	23					Spring Holiday					
									Apri	121, 2	023					Sprin	g Holid	day			
									May	29, 2	023					Mem	orial D	ay			
Signif	ficar	t Dat	tes									Grad	ing F	Period	s		Repo	rt Ca	d Dat	es	T
August 8, 2022 Teachers report to work					k			Aug.	22-S	ept. 3	D		Octob	ber 7,	2022						
August 22, 2022 First day of school								Oct.	3- No	v. 4			Nove	mber	11, 20	22					
Decen	December 21, 2022 Last day of first semester					ter			Nov.	7-De	c. 21			Janua	ary 13	2023					
January 9, 2023 First day of second semeste						r		Jan.	9-Fel	b. 24			March								
1	May 31, 2023 Last day of school for studer														-						
June 1, 2023 Last day or balloci for sta							Feb. 27-Apr. 14 April 20, 2023 Apr. 17-May 31 May 31, 2023 (ES, K-8, M				MS)										
June 7, 2 Last Updated 02/15/22					7, 202	23 (HS)														
Last U	ipda	ted 0	2/15/	22																	

Administration & Support Staff

Administrative Team

Mrs. Vanessa Saldaña, Head of School – <u>VSALDANA@houstonisd.org</u> Administrative Assistant: Ms. Cindy Cavazos – CCAVAZO2@houstonisd.org

6th Grade Office

6th Grade Principal: Mrs. Lakeshia Boleware- LBOLEWAR@houstonisd.org

6th Grade Assistant: Mrs. Nadia Sevilla – Nadia.Sevilla@houstonisd.org

7th Grade Office

7th Grade Principal: Mrs. Tiffany Roque Creuzot – <u>Tiffany.Creuzot@houstonisd.org</u>

7th Grade Assistant: Mrs. Anel Villareal – <u>Avillar7@houstonisd.org</u>

8th Grade Office

8th Grade Principal: Ms. Mary Mulready – <u>MMulread@houstonisd.org</u>

8th Grade Assistant: Mrs. Vanessa Segovia – <u>VSEGOVIA@houstonisd.org</u>

Magnet/IB Office

IB/Magnet Coordinator: Mrs. Lynn Graham - LGraham1@houstonisd.org

Magnet Assistant: Ms. Janny Briceno – Janny.Briceno@houstonisd.org

Student Support

Student Support Specialist: Mrs. Amelia Roman - AROMANAN@houstonisd.org

LEP/504 Assistant: Veronica Rodriguez – <u>VRODRIG5@houstonisd.org</u>

Special Education

Sp. Ed. Chair: Mrs. Ellen Harrison – <u>EHARRIS8@houstonisd.org</u>

Sp. Ed. Assistant: Mrs. Kimberly Lopez-Kimberly.Lopez@houstonisd.org

Support Staff

Student Information Representative: Ms. Juanita Carranza - <u>JCARRAN2@houstonisd.org</u>

Attendance: Mrs. Alma Ramirez- <u>ARAMIR12@houstonisd.org</u>

Receptionist: Mrs. Jeannette Pruneda – jeannette.pruneda@houstonisd.org

Campus Police Officer: Officer Ashley Stokes - <u>ASTOKES@houstonisd.org</u>

School Nurse: Ms. Mariam Rabiu – Mariam.Rabiu@houstonisd.org

School Counselor: Ms. Hazel Javillonar - Hazel.Javillonar@houstonisd.org

Communities In Schools: Ms. Olga Hernandez - <u>OHernandez@cis-houston.org</u>

Wraparound Specialist: Mrs. Stephanie Moreno – <u>stephanie.moreno@houstonisd.org</u>

About Our School

History of Hogg Middle School



James S. Hogg was an American lawyer, statesman, and the first native born governor of Texas. Before his election as governor, Hogg served as the county attorney of Wood County, district attorney for the old Seventh District, and Texas' attorney general. The Hogg estate donated the land on which Hogg Junior High School was built in 1926. Since its founding, Hogg Middle School has remained a fixture in the Houston Heights community and continues to offer its students a world-class educational experience.

Mission Statement

As members of our community, students choose from a variety of electives and interest activities to create a well- rounded curriculum that ignites their academic passion. Each course offered at Hogg is infused with the principles of The International Baccalaureate Middle Years Programme to ensure all students have a global view of both education and their life. At Hogg, we value developing our students into intelligent, creative, and thoughtful global citizens.

We are committed to a high-quality and personalized education for every child.



An IB World School

Hogg Middle School provides the best opportunity for a diverse group of students to receive a rigorous, internationally accredited education, with a broad range of extracurricular activities, in a safe and nurturing environment.

Every student, parent, and teacher at Hogg Middle School is a participant in the IB---it defines who we are, what we do, and who we want to be. From the moment a student steps foot onto this campus they are a member of the IB family. We are not just a school with the IB Middle Years Programme, we are an IB World School.

The goal of the IB is to look at the student's education holistically. In other words, IB wants the student to be challenged academically, while also finding creative and physical fitness outlets, getting involved in the community around them, and developing a global view that takes the student beyond their immediate environment.

The International Baccalaureate Learner Profile

The ten aspirational qualities of the IB learner profile inspire and motivate the work of teachers, students and schools, providing a statement of the aims and values of the IB and a definition of what we mean by "international-mindedness."

IB learners strive to be:

Balanced: We understand the importance of intellectual, physical and emotional balance to achieve personal well-being for ourselves and others.

<u>**Caring:**</u> We show empathy, compassion and respect towards the needs and feelings of others. We have a personal commitment to service, and act to make a positive difference to the lives of others and to the environment.

<u>**Communicators:**</u> We understand and express ideas and information confidently and creatively in more than one language and in a variety of modes of communication. We work effectively and willingly in collaboration with others.

Inquirers: We develop their natural curiosity. We acquire the skills necessary to conduct inquiry and research and show independence in learning. We actively enjoy learning and this love of learning will be sustained throughout our lives.

Knowledgeable: We explore concepts, ideas and issues that have local and global significance. In so doing, we acquire in-depth knowledge and develop understanding across a broad and balanced range of disciplines.

<u>Open-minded</u>: We understand and appreciate our own cultures and personal histories, and are open to the perspectives, values and traditions of other individuals and communities. We are accustomed to seeking and evaluating a range of points of view and are willing to grow from the experience.

<u>Principled</u>: We act with integrity and honesty, with a strong sense of fairness, justice and respect for the dignity of the individual, groups and communities. We take responsibility for our own actions and the consequences that accompany them.

<u>Reflective</u>: We give thoughtful consideration to our own learning and experience. We are able to assess and understand our strengths and limitations in order to support our learning and personal development.

<u>Risk-takers:</u> We approach unfamiliar situations and uncertainty with courage and forethought and have the independence of spirit to explore new roles, ideas and strategies. We are brave and articulate in defending their beliefs.

Thinkers: We exercise initiative in applying thinking skills critically and creatively to recognize and approach complex problems, and make reasoned, ethical decision



The IB Middle Years Curriculum

The IB Middle Years Programme (MYP) comprises eight subject groups or disciplines. Hogg students take courses each year in each of the eight following disciplines:

Language Acquisition: Hogg students are given the opportunity to develop their language skills to their full potential, as well as the possibility of progressing through various phases over the course of the MYP.

Language and Literature: Hogg students interact with a range of texts, they generate insight into moral, social, economic, political, cultural and environmental domains.

Individuals and Societies: The subject encourages Hogg students to respect and understand the world around them and equips them with the necessary skills to inquire into historical, contemporary, geographical, political, social, economic, religious, technological and cultural factors that have an impact on individuals, societies and environments.

<u>Sciences</u>: Through MYP sciences, Hogg students will learn to appreciate and respect the ideas of others, gain good ethical-reasoning skills and further develop their sense of responsibility as members of local and global communities.

Mathematics: Hogg students learn how to represent information, to explore and model situations, and to find solutions to familiar and unfamiliar problems. These are skills that are useful in a wide range of arenas, including social sciences and the arts.

<u>Visual and Performing Arts</u>: Involvement in the arts encourages Hogg students to understand the arts in context and the cultural histories of artworks, supporting the development of an inquiring and empathetic world view.

<u>Physical and Health Education</u>: Through physical and health education, Hogg students can learn to appreciate and respect the ideas of others and develop effective collaboration and communication skills.

Design: As part of the Middle Years Programme (MYP), design challenges Hogg students to apply practical and creative thinking skills to solve design problems; to explore the role of design in both historical and contemporary contexts; and to consider their responsibilities when making design decisions and taking action.



Dress Code Policy

School uniforms can improve learning by reducing distractions, sharpening focus on schoolwork, and making the classroom a more serious environment, allowing students to perform better academically. In addition, uniforms give students a sense of belonging and a feeling of equality; they provide an opportunity for mutual growth and create an identity for the school in the community. The following policy can only be successfully managed with parental support.

Тор	Bottom			
 Shirts - Students must wear properly fitted Polo- Style shirts: 6th Grade: Red 7th Grade: Gray 8th Grade: Black College Shirts- Are only allowed on Wednesdays Hogg Spirit Shirts- Are only allowed on Fridays Jackets and Other Outerwear 	 Pants Navy, Khaki or Black uniform pants – <i>Fitted at waist</i> (no sagging or baggy pants) Blue, Khaki or Black Jeans – <i>Fitted at the waist</i> and <i>free of any holes and/or designs</i> Leggings, athletic wear, and sweatpants are NOT permitted Skirts and Shorts 			
 Hogg colors are encouraged but not required College insignia (does not have to be Hogg colors) Uniform collar and ID badge must be visible outside of jacket at all times Hats, caps and beanies are NOT permitted ID Badges ID Badges should not be altered in anyway. ID badges must be worn on a lanyard, around your neck, out and visible. \$5 replacement fee for new ID badge. 	 Navy, Khaki or Black uniform shorts and skirts only Shorts and skirts must be knee length Solid tights are permitted under knee length skirts. Fishnets or patterned tights are NOT permitted Jean and athletic shorts are NOT permitted Footwear Athletic shoes or other closed toed shoes Flip-flops, slides, sandals, slippers, or footwear with exposed toes are NOT permitted 			
HOOD PC				
Hoodies or jackets with hoods will NOT be permitted, even during free dress days. College apparel must not have a hood, nor are students permitted to tuck hoods into their jackets. Any hooded articles of clothing will be confiscated.				

On Wednesdays, students may wear College shirts. On Fridays, students may wear a Hogg spirit shirt. Otherwise, students are expected to be in uniform on Wednesdays and Fridays. We also encourage parents to write the student's first and last name, along with grade level, on the inside of jackets in case the item is lost or misplaced.

IB Badge Expectations

All Hogg Middle School students will be required to wear their photo ID badges every day. These badges will help us with student safety and security. Visible photo identification helps each campus ensure that everyone in the building is authorized to be on that campus, both students and staff. In addition, the ID badges can be used in the cafeteria and library. **All students must wear their ID Badge on a lanyard around their neck,** so it is always visible when on school grounds, no exceptions. ID badges should not be kept in backpacks or in pockets. There is no cost for the original ID badge, but should a student lose or damage his/her badge, there will be a replacement fee.

Replacement Fees

\$2 - Lanyards (Students may use their own lanyard)

\$5 – Replacement ID Badge

Temporary ID Badges

If a student reports to school without an ID Badge, they will report to office 101 through the front of the school to get a temporary ID and will be assigned A lunch detention. If a student does not attend lunch detention, they will be assigned after school detention.

School Hours

- 7th and 8th grade students may enter the building through the mall entrance (Oak Ridge) beginning at 8:00am. 6th grade students may enter the building through the front entrance (Merrill) beginning at 8:00am.
- Students arriving after 8:30am are tardy. If a student arrives after 8:30am, the parent must come into the building and sign the tardy log located in the foyer. Once the parent has signed their child in, they will get a pass to go to class.
- School is dismissed at 4:00pm. Students who are not staying for afterschool activities must be picked up by 4:15pm.
- We offer an after-school program through **Hogg Heaven** for students who are not in athletics or other Hogg after school activities. Contact Ms. Johnson at <u>cjohns78@houstonisd.org</u> to find out more.

Cell Phone Policy

Students are NOT permitted to use personal cell phones, smartwatches, tablets, AirPods, headphones or any other non-approved digital devices at any time while on campus or during school-sponsored events. Students are allowed to bring their cell phones to school; however, they must be turned off and stored in their backpacks. Students are not permitted to carry their phones in their pocket during the school day. Digital devices used during school hours will be confiscated, held in a locked safe within the Main Office (203), and returned subject to a **\$15 fine**, per HISD policy. A parent or guardian must pick up the device from the Main Office (203). Digital devices will not be given back to students. For more information regarding HISD cell phone usage policies, consult the Student Code of Conduct at www.houstonisd.org/codeofconduct. Please do not call or text your child during the school day on their cell phone. You may call the front desk with messages for your child and the receptionist will see that the information is delivered to the student accordingly. **Calling or texting a student directly during school hours is a violation of the above policy and will result in confiscation of the device**.

Food and Lunch Policy

As part of a Title I school, free lunch is available to all students regardless of need. Students may eat the free lunch provided by HISD or bring their own lunch from home. Students are not allowed to order food to be delivered to Hogg from any delivery service. Parents are also not allowed to use delivery services to deliver food to Hogg for students. *Food delivered to Hogg will not be delivered to students.* Parents are also not allowed to hand-deliver lunch to Hogg unless they plan to stay and eat lunch with their child. *Food dropped off at the front desk will not be delivered to students.* Parents are also not allowed to bring special foods such as birthday cakes, cookies, or cupcakes to share with other students because of potential food allergies or other health-related risks.

Hall Passes and Passing Periods

Hall Passes: Students must always carry this agenda as their pass when in the hallway, during class time for any reason. The teacher or administrator in charge completes a hall pass in the agenda. Students found in the hallway without a hall pass will be sent back to class and disciplinary action may follow. All hall passes issued should be recorded in the student's agenda for that given day.

Passing Periods: Students are allotted 4-minute passing periods between each class. Students arriving to class after the passing period has ended will be subject to our class tardiness policy (see section *Attendance Guidelines* below).

Attendance Guidelines

Regular attendance is essential for a student to be academically successful. Daily attendance is mandatory by the State of Texas. Attendance is taken and recorded for each class period. The compulsory attendance law applies for each class period. **Students who display exceptional or outstanding attendance records will be recognized for their diligence!**

Students must attend at least **90% of classes each semester**. Students who exceed the absence limit will be required to attend summer school and may be denied course credit.

Absence from School: When a student is absent, he/she must give a written excuse from his/her parent or guardian stating the reason for the absence to the attendance clerk in room 101. **Only 3 handwritten notes** will be accepted in a given school year. After 3 handwritten notes have been submitted, doctor's notes must be submitted for an absence to be excused.

Excused absences are only allowed for the following:

- 1. Illness of the student.
- 2. Illness or death in the student's immediate family.
- 3. Emergencies or extenuating circumstances as recognized by the principal or her designee.

The student will be given three days to bring a written excuse from the parent/guardian or a doctor's note for an absence. **After three days, the absence becomes unexcused.**

Penalties for Excessive Absences:

- Students with 3+ unexcused absences in a month or 6+ unexcused absences in a grading period will automatically be placed on a **mandatory Attendance Contract**
- Excessive unexcused absences may incur the following additional penalties:
 - Mandatory parent/administrator meeting
 - Address verification; Magnet/Transfer Growth Plan (as applicable)
 - o Referral to HISD Truancy Officer
- Other Considerations:
 - High School Credit classes will not be awarded credit for absences in excess of 10%.
 - Magnet transfers may not be renewed the following year due to excessive absences.
 - Failure to make up lost instructional time during Saturday School may lead to further disciplinary consequences as well as retention in the grade level the following year.
 - If a student has an unexcused absence for the day, he or she will not be allowed to participate in extracurricular events (including sporting events, cheerleading, karate, etc.) on the day of the absence.

Makeup Work: Students who have excused or unexcused absences will be given a reasonable amount of time to make up missed work. Students, parents/guardians, and teachers should work together to ensure students master missed instructional objectives and assure that written work is made up and submitted to the teacher in a timely manner.

Tardiness to Class: A student is counted tardy if he or she is not in the classroom when the tardy bell rings. Administrators reserve the right to conduct periodic hall sweeps and assign 2-hour after-school detentions as punishment. Students who continue to arrive late to class will be subject to the rules in the HISD Student Code of Conduct. **Transfer students may be considered for nonrenewal in the event of excessive tardiness.**

Leaving Early: Parents are encouraged to make medical, dental, and personal appointments for their students outside of school hours. If a student must leave campus during school hours, the parent must visit the front desk, provide a valid photo ID to the receptionist, and sign the student out. If someone other than a parent or guardian checks out a student, he or she must be listed as a designated representative upon enrollment and provide a valid photo ID; otherwise, the student will not be released. Written permission from a parent/guardian is required for all off-campus field trips or other school-sponsored events.

Grading Policy

General Information

Grades should reflect student mastery of content according to the Texas Essential Knowledge and Skills (TEKS) system. To determine content mastery, teachers may assign tests, quizzes, projects, homework, classwork, etc. Overall course grades are reported according to the student's performance in specific grade categories, which are weighted differently depending upon significance or importance. The following chart illustrates our basic grade categories, and the weight ranges parents/guardians and students should expect at Hogg M.S.:

Grade Category	Percent of Overall Grade
Classwork	50%
Major Assessments	40 %
Tests, Quizzes, Projects	
Homework	10 %

An additional Oral Participation category will be assigned to students in our Language Acquisition courses. Given the importance of oral practice in the study of foreign languages, greater emphasis will be placed on student participation and engagement in these classes. The weight given to Oral Participation grades will be determined by the language department.

Students should expect a minimum of two grades per week for classes that meet every day and one grade per week for classes that meet every other day. Any assignment given during class time is to be considered *classwork*; if that assignment goes home for whatever reason, then it becomes *homework* thereafter.

Each teacher must also include a Citizenship and Effort grade utilizing the **Excellent** (E), **Satisfactory** (S), **Poor** (P), and **Unacceptable** (U) Conduct system. Most students should earn an "S" for their conduct. "E" is reserved for students who demonstrate exceptional behavior consistently over the course of a grading cycle. A "P" or "U" in conduct, on the other hand, indicates a serious disciplinary issue in class that must be addressed immediately. <u>If a student earns a "P" or</u> "U" during a given grading cycle, the teacher will call the parent to discuss the conduct issue and, if necessary, arrange a parent conference to remedy the issue.

Make Up Work and Missing Assignments

Students are allowed and expected at James Hogg MS to make up work when absent. When the student returns to class, it is the student's responsibility to ask the teacher for all missed work and a date for such completion. As a rule of thumb, two days are generally enough for each day absent.

If a student fails to complete or return any non-homework assignment, this should be recorded by the teacher as INCOMPLETE in his or her gradebook for that grading period. Students will be allotted a reasonable period of time to make up that grade; if the student exceeds the make-up period, then the assignment automatically becomes a zero. To help students and parents keep track of missing assignments, teachers should provide itemized reports of all missing work to parents in the event that a particular student is struggling.

Report Cards & Progress Reports

Report cards and Progress Reports will be **sent home with students** at the conclusion of every grading period. Distribution dates are listed in the table below:

6-Week Report Card Distribution Dates

Cycle	Grading Periods:	Report Card sent home on:	
1	August 22, 2022 – September 30,2022	October 7, 2022	
2	October 3, 2022 – November 4, 2022	November 11, 2022	
3	November 7, 2022 – December 21, 2022	January 13, 2023	
4	January 9, 2023 – February 24, 2023	March 3, 2023	
5	February 27, 2023 – April 14, 2023	April 20, 2023	
6	April 17, 2022 – May 31, 2023	May 31, 2023	

Please check PowerSchool regularly! Do not wait for one of the dates above to find out that your child is struggling.

Middle School Promotion Standards

Hogg Middle School operates according to HISD's standards for grade level promotion:

Grade 6	Grade 7	Grade 8
 State requirement of overall yearly average of 70 or above and a local requirement of an average of 70 or above in three of the four core courses: Language Arts (average of reading and English), Mathematics, Science, and Social Studies. 	 State requirement of overall yearly average of 70 or above and a local requirement of an average of 70 or above in three of the four core courses: Language Arts (average of reading and English), Mathematics, Science, and Social Studies. 	 State requirement of overall yearly average of 70 or above and a local requirement of an average of 70 or above in three of the four core courses: Language Arts (average of reading and English), Mathematics, Science, and Social Studies.
Students must have	Students must have	Students must have
sufficient attendance.	sufficient attendance.	sufficient attendance

Student Behavior

At Hogg M.S., we believe that relationships are at the center of all learning. To that end, any behavior that damages relationships must be addressed, which is why we use a restorative practice. The goal of our approach is to teach our students that their behavior affects others. When students make a poor choice, they are expected to take responsibility for that choice and to find a way to make it right.

One of the main features of our restorative practices are circles. Our circles take two forms: Community circles, which take place every Monday in Homeroom; and Healing circle, which are used to address a specific problem or issue. Ultimately, all students at Hogg Middle School are expected to abide by the policies outlined in the HISD Student Code of Conduct

Essential Digital Resources

These digital resources are available to all students, teachers, parents, and administrators at Hogg Middle School. Contact Ms. Chance at <u>mchance@houstonisd.org</u> for assistance.

The HUB is a learning management system used by Hogg students in all classes. Students can view and turn in assignments, access important links, and view any academic announcements made by the teacher. <u>https://houston.itslearning.com/Index.aspx</u>

PowerSchool (SIS), an online service launched by HISD to allows registered users (i.e., parents and students) to log in to access student's grades and attendance. Users can even choose to have an e-mail or text message sent if a child's grades drop below a selected average or is absent or tardy to class.

https://hisdconnect.houstonisd.org/public/

Parent/Guardian Engagement

We encourage parents/guardians to be active and involved on campus. Parents/guardians may make appointments or conferences with grade level teachers or administrators by emailing the teacher or grade-level principal directly. It is necessary for parent to confirm and commit to the agreed upon date and time of any scheduled conference with team leaders or administrators.

Our primary form of communication at James Hogg M.S. is email. It is very important for parents to have a current email address on file with our registrar. Our weekly newsletter, *The Razorback Express*, goes out to all parents via email at the end of each week. Teacher email addresses can be found in the Staff Directory of our school website (<u>www.houstonisd.org/hogg</u>). Our campus policy requires that teachers return emails from parents 48 hours after the email is received. If you experience any delay in response from a teacher, please reach out to your child's grade level Assistant Principal and/or Administrative Assistant.

6th Grade Office

Assistant Principal: LaKeysha Boleware – <u>LBolewar@houstonisd.org</u> Administrative Assistant: Nadia Sevilla <u>Nadia.Sevilla@houstonisd.org</u> **7th Grade Office**

Assistant Principal: Tiffany Roque Creuzot– <u>Tiffany.Creuzot@houstonisd.org</u> Administrative Assistant: Anel Villareal – <u>AVillar7@houstonisd.org</u>

8th Grade Office

Assistant Principal: Mary Mulready – <u>MMulread@houstonisd.org</u> Administrative Assistant: Vanessa Segovia- <u>VSEGOVIA@houstonisd.org</u>